

TABLE OF PENALTIES, staff members

LEVEL OF INTENT	Unawareness Incompetence Negligence Accident Lack of intent	Carelessness Gross negligence Ignorance Proving a point Intent Recurrence	Criminal intent (damage, unauthorised use, espionage, confidentiality offence, abuse of public office, etc.) Pursuit of gain
▲ SEVERITY OF OFFENCE			
Serious offence (an act that constitutes a misdemeanour or crime under the law), such as * Hacking * Unauthorised handling of material subject to the Criminal Code * Unauthorised distribution of material subject to the Copyright act * Deliberate, unauthorised port scanning * Deliberate distribution of malware * Denial of Service attack	Reporting to the police considered Notice/written notice possible	Reported to the police Written notice/dismissal / termination of empl. contract	Reported to the police Termination of empl. contract
Offence (gross abuse or security risk), such as * Unauthorised copying of applications and games * Installing unauthorised applications * Unauthorised possession of hacking/administration tools * Unauthorised service set-up * Handing over IDs * Risking confidential information	Notice/written notice possible	Written notice/dismissal/ termination of empl. contract	Reported to the police Dismissal/Termination of employment contract
Minor offence (negligence) such as * Neglecting personal information security * Improper behaviour * Causing disturbance * Wasting IT resources * Neglecting the use of security software and updates * Forbidden commercial or political activity * Breach of physical access monitoring rules	Notice	Notice/written notice possible	Reporting to the police considered Written notice/dismissal/ termination of empl. contract
▲ SEVERITY OF OFFENCE			

The user's access to certain systems can be temporarily or permanently denied due to the lack of confidence caused by abuse.

Penalty classification:

	Reporting to the police possible
	General administrative actions