



Decision
11.12.2014

TTY/898/002/2014

Campus Code of Conduct

Tampere University of Technology (TUT) has a Code of Conduct, which is in force while on campus and outside of campus during activities pertaining to the University's research and education. The University expects the campus community, including students, faculty, staff and others visiting and working on campus to comply with the Code of Conduct. Further regulations that apply to employees are set forth in Finland's labour law. Other applicable laws and regulations must also be adhered to while on campus.

TUT observes the Guidelines for the Responsible Conduct of Research issued by the Finnish Advisory Board on Research Integrity (TENK). (<http://www.tenk.fi/en/responsible-conduct-research-guidelines>).

An abridged version of the Code of Conduct is published on the University's website. The full version is available on the University's intranet.

1. Safety on campus

The members of the campus community are entitled to work and study in a safe, fair and equal environment. Appropriate behaviour is expected at all times while on the University's premises. Violent, threatening, aggressive and disruptive behaviour, physical and verbal abuse, discrimination and bullying are expressly prohibited. Anyone who experiences or observes inappropriate behaviour on campus should contact the info desk attendants. The procedure for responding to reports of harassment or bullying is set forth in the University's Equality Plan and can be found on the staff intranet Tutka. If allegations of misconduct are made against employees, the first point of contact is their supervisor or your personnel representative.

2. Access to TUT's premises

During office hours the campus is open to public access, provided that no disturbance is created. A key card (student card or employee ID card) is needed to access certain restricted areas, such as computer labs and laboratories. Outside office hours a key card is needed to access any of the University's facilities. Students and staff may not let strangers tailgate them into the restricted areas or the University's premises outside office hours.

3. Use of TUT's facilities

TUT's resources and facilities are to be used primarily for study, research and University-related work purposes. Their use for commercial, political or religious purposes without prior consent is prohibited. Setting up overnight accommodations on the University's premises, even on a temporary basis, is not permitted.

4. TUT's property

All users are expected to treat University property with due care. They can be held liable for damages caused to University property intentionally or by gross negligence. All members of the campus community are responsible for helping to keep the campus clean and tidy.

5. Intoxicants

Attending classes or working on campus while under the influence of alcohol or other controlled substances is prohibited. Disruptive intoxication is likewise prohibited anywhere on campus. TUT is a smoke-free campus.

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6. Rules and regulations

All students and staff are expected to be familiar and comply with the rules and regulations that apply to them.

7. Misconduct and disciplinary procedures

A violation of the Code of Conduct may result in disciplinary action. Possible disciplinary actions that may be taken against a student include a verbal warning; removal from class or the University's premises; a written warning issued by the President and temporary suspension. Before making any decisions to take disciplinary action against a student, the University shall inform the student of the alleged violation, investigate the allegations and offer the student the opportunity to respond.

Possible disciplinary actions that may be taken against an employee include a verbal warning, a written warning, and in some cases dismissal or immediate termination of employment. The University has separate guidelines that define the possible consequences of violating the employer's policies.

Markku Kivikoski
President