Academic Leadership and Activity in Scientific Community portfolio

1. Purpose of a leadership portfolio

The purpose of the Academic Leadership and Activity in Scientific Community portfolio is to provide documented evidence of candidates' internal and external services to the research community. By preparing the portfolio, candidates can validate and describe their achievements and competencies. The portfolio can also be used during professional development reviews.

The portfolio compiled to demonstrate achievements concerning academic leadership and activities within the scientific community is:
- an official document, for which the author holds copyright,
- a public document, as are other documents when applying for a position, and
- an independently compiled document. All content must be verifiable.

2. Compiling a leadership portfolio

The recommended maximum length of the portfolio is three pages. The candidate may also enclose further appendices to validate the claims stated in the portfolio.

The portfolio must follow the structure presented in chapter 3. Candidates may combine sections listed in chapter 3, but all the items included in these instructions must be clearly presented to the reader.

3. Sections of a leadership portfolio

Name of the candidate

Academic leadership
- experience of academic leadership and management
- experience of leading doctoral programmes
- project management
- mentoring and tutoring
- participation in management training

Societal impact and collaboration with stakeholders
- contacts to industry and business
- societal visibility (e.g. media visibility, book projects, popularization of science and research)
- expert tasks
- utilization of research results

Other possible achievements concerning academic leadership and societal impact